

16<sup>th</sup> March 2020

Dear families,

Thank you to everyone who has contacted us in regards to the current COVID-19 situation that is unfolding not just locally but worldwide. As you are aware, no government school is currently closed or in the process of being closed. In line with DET directions Queenscliff Primary School are providing all classes as per normal whilst minimising risks by:

- Not participating in or scheduling any camps for the remainder of term 1.
- Not participating in or scheduling any incursions for the remainder of term 1.
- Not participating in or scheduling any excursions for the remainder of term 1.
- Continuing to provide hand soap to all student, staff and visitor restrooms.
- Continuing to provide hand sanitiser to all classrooms, offices and at reception for visitors.
- Minimising the number of visitors/volunteers to the school during school hours. We ask that all visitors report to the office and that families drop off and collect their students from the external doors at their child's classroom. Any late items to be dropped off to students should be handed to Helene to pass on.
- Ensuring that all staff, students and families returning from overseas (or those in contact with people returning from overseas) and adhering to the mandated 14 day self-isolation period do not visit, pick up/drop off children or attend Queenscliff Primary School during this time.
- Continuing to ensure that our regular school cleaning operations remain appropriate and adequate.
- Continuing to promote good hygiene practises amongst students and staff.
- Redirecting our kitchen/garden focus to solely garden for the remainder of term 1.
- Cancelling our end of term assembly on the last day of term 1, instead having student awards handed out at the class level.

Kind regards,



Richard Buckingham