

## QPS Parent Voluntary Financial Contributions

Dear QPS Families,

I am writing to invite families to make voluntary financial contributions for 2024. For our school to provide high quality, engaging and inclusive programs, we encourage families to make a voluntary financial contribution to the school. Voluntary financial contributions to our school will be based on two categories (refer to table on Page 2 for monetary breakdown):

- **Curriculum Contributions of \$370** – These financial contributions pay for curriculum items and activities, including stationery, online learning subscriptions, and resources for specialist subjects.
- **Other Contributions of a minimum of \$50** – These financial contributions help pay for non-curriculum items and programs, including playground development, improved technology and our School Building Fund.

The voluntary financial contributions made by QPS families make a significant difference to the quality of our learning programs, access to learning and to enrich the learning environment for all students so that our school offers engaging, inclusive and evidence-based learning programs and wellbeing initiatives.

**Families may wish to make their voluntary financial contribution to the school by the end of Term 1, 2024 to assist us in purchasing resources and planning for learning programs.** Payment can be made via credit/debit on Compass or at the school office.

Thank you to the families who have already made voluntary financial contributions to our school at the end of 2023.

Voluntary financial contributions from families contribute to the following:

- Stationery, equipment and materials to access learning across the Victorian Curriculum.
- Offer online subscriptions to support student's literacy and numeracy knowledge and skills.
- Deliver engaging specialist programs that support student discovery of talents, passions and interests. These include subjects such as Japanese, Visual Arts, First Nations and Science.
- Maintain, develop and improve our school grounds to provide an inclusive and safe environment where our students can learn and play.
- Offer educational devices that build's students' skills and capabilities in using technology, including iPads, laptops and robotics.
- Maintain and improve our literacy resources so students have access to books that are relevant, engaging and appropriate for their reading development.
- Offer effective First Aid for all students.
- Maintenance of existing playground equipment, sports equipment and vegetable garden.
- Develop new playground spaces for our students to play on during break times that promotes creativity, physical activity and care for our environment.

The school has purchased all stationery in bulk and will supply your child with the necessary learning materials throughout the year as they need it. Payment for the bulk supply of stationery will be funded by parents' voluntary contributions for curriculum.

**Payments for excursions, events and camps in 2024 will not be included in the voluntary financial contributions from families.** Costs to families for these events will be outlined on Compass throughout the year as the events and excursions arise.

Key priorities for 2024 will be focused on enhancing our School's technology resources, developing our school playground facilities and to build a library and multipurpose building. A key goal for our school will be

to improve students access to technology, including iPads and laptops. Additionally, our school will look to invest in robotics and coding devices to prepare our students for the future. Our school is continuing to look for opportunities to develop and improve our school playground so that students can engage in safe, inclusive and creative play. With the support of parents' voluntary financial contributions and community grants, we will look to build a nature playground aimed at providing students with the opportunities to be active and engage in imaginative play. We are seeking support from our community and grant applications to build a small classroom that will be used as a library and multi-purpose space for students to learn and to host parent information sessions.

### **Financial Support for Families**

Queenscliff Primary School understands that some families may experience financial difficulty and can offer a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF). For further information about CSEF please enquire at the office or go to: <https://www.education.vic.gov.au/about/programs/Pages/csef.aspx>
- State Schools Relief Committee support.

For a confidential meeting about accessing these services, or if you would like to discuss individual payment arrangements, please contact Mat McRae at school or via email: [queenscliff.ps@education.vic.gov.au](mailto:queenscliff.ps@education.vic.gov.au). For further information on the Department's Parent Payments Policy please see the one-page overview on page 4.

Thank you for your support and valued contributions to our school. We greatly appreciate your voluntary contribution to enable us to deliver high quality educational programs and a supportive learning environment where all students can learn, grow and thrive.

With every best wish,



Mat McRae  
Principal

<b>Curriculum Contributions</b>		
Items and activities that students use, or participate in, to access the Curriculum		
<b>Generalist Classroom Requisites</b> Stationery, student workbooks, student diary, pencil cases, art/craft supplies		\$150.00
<b>Specialist Class Requisites</b> Stationery and consumable for Specialist programs including Japanese, Science, Physical Education, First Nations/Visual Arts		\$120.00
<b>Technology</b> iPad applications, laptop maintenance, STEM resources		\$50.00
<b>Online Subscriptions</b> (Licensed Programs) <ul style="list-style-type: none"> <li>● Literacy Planet \$25</li> <li>● Matific \$25</li> </ul>		\$50.00
<b>Total Curriculum Contributions</b>		<b>\$370.00</b>

<b>Other Voluntary Contributions (non-curriculum items)</b>	<b>Please nominate amount</b>
<b>School Voluntary Donation</b> Additional voluntary financial contributions will go towards the following: <ul style="list-style-type: none"> <li>- Purchasing rich fiction and non-fiction <i>big books</i> for literacy instruction</li> <li>- <i>Coding and Robotics</i> (Lego WeDo, Bee Bots, Blue Bots, Sphero)</li> <li>- Purchasing further <i>chromebook laptops</i> for our students in Year 3-6 to use for learning</li> </ul>	\$_____ (nominate amount)
<b>Playground Improvement and Nature Play Space</b> Our School intends to build a nature playground to encourage creative and imaginative play. Optional voluntary financial contributions are outlined in tiers for families to select. Tier 1 - \$25.00 Tier 2 - \$50.00 Tier 3 - \$100.00 Tier 4 - \$200.00 Tier 5 – Other	Tier:____ \$_____ (nominate Tier and amount)
<b>QPS Building Fund – Library / Multipurpose Classroom</b> Our School aims to build a library and multipurpose classroom to be used for student learning and parent information sessions.	\$_____ (nominate amount)
<b>Total Other Contributions</b>	<b>\$____.</b>

### Payment of Voluntary Financial Contributions

Payment can be made via credit/debit on Compass or at the school office **by the end of Term 1, 2024.**

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions	Other Contributions	Extra-Curricular Items and Activities
Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.	Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.	Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.